

BOARD OF EDUCATION

PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT

MINUTES OF A REGULAR MEETING

District Annex Board Room

3015 West 163rd Street

Markham, IL 60428

August 19, 2019

A. Call to Order and Pledge of Allegiance (2:220)

President Ms. Sharron Davis called the meeting to order at 7:02p.m. President Davis then led the Board and Audience in the Pledge of Allegiance.

B. Roll Call (2:220)

The following members were present: Ms. Sharron Davis, Ms. Joyce Dickerson, Mrs. Natalie Myers, Ms. Juanita Jordan, Ms. Elaine Walker, Ms. Barbara Nettles and Mrs. Kathy Taylor. Absent: None.

Also present were: Dr. Kimako Patterson, Superintendent, Mrs. Julia Veazey, Assistant Superintendent, Mrs. Carrie Ablin, Director of Student Service, Mrs. Deborah Clayton, Chief School Business Official and Dr. Kenneth Scott, Director of Human Resources.

C. Presentation (3:60 & 8:30)

N/A

D. Approval of Minutes

Ms. Dickerson moved and it was seconded by Mrs. Myers to approve the minutes of the July 1, 2019 Work Session Meeting. On roll call the following members voted aye: Mrs. Myers, Ms. Dickerson, Mrs. Taylor, Ms. Walker, Ms. Nettles, Ms. Jordan and Ms. Davis. Nays: None. Absent: None.

Motion Carried

Ms. Jordan moved and it was seconded by Mrs. Taylor to approve the minutes of the July 15, 2019 Regular Business Meeting. On roll call the following members voted aye: Ms. Dickerson, Mrs. Taylor, Ms. Walker, Ms. Nettles, Ms. Jordan, Mrs. Myers and Ms. Davis. Nays: None. Absent: None.

Motion Carried

E. President's Report

Ms. Davis commented on the Board of Education Retreat as well as reviewed the calendar for the upcoming "Meet the Teacher" Nights. The Board and Ms. Davis devised a schedule to show which Board member will be attending which building's "Meet the Teacher Night" event. Next, Ms. Dickerson advised the Board that she had an opportunity to meet with Senator Napoleon Harris to talk over future plans for financial assistance for District Programs.

F. Superintendent's Report

Dr. Patterson commented on the 2019 Teacher Institute Day event, reiterating the theme "We are One". Dr. Patterson then acknowledged the building Principals and Assistant Principals as she shared with the Board that they surprised her and Mrs. Veazey with roses, a balloon and a plaque for their outstanding leadership and support for the past 9 years. Dr. Patterson then reviewed the 2019-2020 Draft of the Staffing Plan with the Board.

G. Board of Education – Action Items (2:10 & 2:20)

Mrs. Myers moved and it was seconded by Ms. Dickerson to place items G1, G2, G3, G4, G5, G6, G7, I1, I2 and I3 on consent agenda. On roll call the following members voted aye: Mrs. Taylor, Ms. Walker, Ms. Nettles, Ms. Jordan, Ms. Dickerson, Mrs. Myers and Ms. Davis.

Nays: None. Absent: None.

Motion Carried

Ms. Jordan moved and it was seconded by Mrs. Taylor to approve the consent agenda. On roll call the following members voted aye: Ms. Walker, Ms. Nettles, Ms. Jordan, Ms. Dickerson, Mrs. Myers, Mrs. Taylor and Ms. Davis. Nays: None. Absent: None.

Motion Carried

G1. Approve Back to School Donations

Approved on Consent Agenda

G2. Approve BRT Chicago Billboards Contract

Approved on Consent Agenda

G3. Approve ELA Pearson Textbook Adoption

Approved on Consent Agenda

G4. Approve Glenwood Chess 2019-2020 Contract

Approved on Consent Agenda

G5. Approve HP Financial Services Resolution & Master Lease Agreement

Approved on Consent Agenda

G6. Approve Online Subscriptions and License Renewals Part II

Approved on Consent Agenda

G7. Approve Providence Capital Network Resolution & Master Lease Agreement

Approved on Consent Agenda

H. Audience Participation (2:30)

N/A

I. Administration – Action Reports (2:20)

I1. Approve Personnel Recommendations

Approved on Consent Agenda

I2. Approve Outside Contracts

Approved on Consent Agenda

I3. Approve Professional Assignment Request

Approved on Consent Agenda

I4. Approve Invoices

Mrs. Taylor moved and it was seconded by Mrs. Myers to approve the August 19, 2019 Invoices as well as the July 22, 2019 and July 25, 2019 Supplemental Invoices. On roll call the following members voted aye: Ms. Jordan, Mrs. Taylor, Ms. Nettles, Ms. Dickerson, Mrs. Myers, Ms. Walker and Ms. Davis. Nays: None. Absent: None.

Motion Carried

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
8-19-19	Education	\$640,749.45
8-19-19	Operations & Maintenance	\$526,556.94
8-19-19	Debt Service	\$ 5,428.93
8-19-19	Transportation	\$ 24,501.82

Total: **\$1,197,237.14**

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-22-19	Education	\$132,610.53

7-22-19	Operations & Maintenance	\$ 6,016.62
	Total:	\$ 70,186.56
7-25-19	Education	\$ 3,619.63
		<u>\$ 3,619.63</u>

15. Approve Payroll and Benefits

Ms. Jordan moved and it was seconded by Ms. Walker to approve the July 15, 2019, July 22, 2019, July 18, 2019 and the July 31, 2019 Payroll; in addition to the July 18, 2019 invoices. On roll call the following members voted aye: Ms. Walker, Mrs. Taylor, Ms. Dickerson, Mrs. Myers, Ms. Jordan, Ms. Nettles and Ms. Davis. Nays: None. Absent: None.

<u>Date</u>	<u>Fund</u>	<u>Motion Carried Amount</u>
7-15-19	Education	\$134,476.84
7-15-19	Liabilities	\$115,610.09
	Total:	\$250,086.93
<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-22-19	Education	\$ 4,873.23
7-22-19	Liabilities	\$ 8,915.18
	Total:	\$ 13,788.41
<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-31-19	Education	\$212,937.40
7-31-19	Liabilities	\$140,120.64
	Total:	\$353,058.04
<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-15-19	Education	\$345,793.76
7-15-19	Liabilities	\$ 96,880.81
	Total:	\$442,674.57
<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-31-19	Education	\$345,042.38
7-31-19	Liabilities	\$ 95,175.51
	Total:	\$440,217.89
<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-18-19	Education	\$ 4,883.10
7-18-19	Liabilities	\$ 449.08
	Total:	\$ 5,332.18

J. Administration – Information Reports (3:50)

1. Business Affairs

Mrs. Clayton informed the Board that the Business Department continues to work on closing out all of the 2018-19 accounts while establishing the 2019-2020 accounts. Mrs. Clayton then informed the Board that the Baker Tilly Report has been uploaded to ISBE (Illinois School Board of Education) as of July 15, 2019. The remainder of her report was as presented.

2. Curriculum Instruction and Technology

Mrs. Veazey began by passing around a Scrapbook Keepsake created by the Summer Scholars students during the 2019 Summer Scholars Program, which ended July 23, 2019. Mrs. Veazey then gave Kudos to the staff as well as the outpouring of parent support she continues to receive each year during the program. Mrs. Veazey then informed the Board that the New Teacher Orientation will take place August 5- August 8, 2019. The remainder of the report was as presented.

3. Human Resources

Dr. Scott gave a brief Human Resources update as it related to new hires and resignations. The Food Service and Buildings and Grounds Updates were as presented.

4. Student Services

Mrs. Ablin announced the upcoming PreK Screening and gave a brief registration update for the 2019-2020 school year. The remainder of her report was as presented.

K. New Business (2:20)

Dr. Patterson shared with the Board that she would like to have lunch with the "Student of the Month" winners from each grade level or classroom, from all 7 of our schools. The luncheons will begin in October and end in May.

L. Executive Session (2:200)

Ms. Jordan moved and it was seconded by Mrs. Taylor to go into Executive Session. On roll call the following members voted aye: Mrs. Taylor, Ms. Dickerson, Mrs. Myers, Ms. Walker, Ms. Jordan, Ms. Nettls and Ms. Davis. Nays: None. Absent: None.

Motion Carried 8:00p.m.

Mrs. Taylor moved and it was seconded by Ms. Walker to adjourn the Executive Session. On roll call the following members voted aye: Ms. Dickerson, Mrs. Taylor, Ms. Walker, Ms. Nettles, Ms. Jordan, Mrs. Myers and Ms. Davis. Nays: None. Absent: None.

Motion Carried 8:20p.m.

Ms. Dickerson moved and it was seconded by Mrs. Myers to approve the minutes of the July 15, 2019 Executive Session Meeting. On roll call the following members voted aye: Mrs. Myers, Ms. Walker, Ms. Nettles, Ms. Jordan, Mrs. Taylor, Ms. Dickerson and Ms. Davis. Nays: None. Absent: None.

Motion Carried

M. Adjournment (2:200)

Ms. Jordan moved and it was seconded by Mrs. Taylor to adjourn the August 19, 2019 Board Meeting. On verbal vote all members present voted aye. Nays: None. Absent: None.

Motion Carried 8:24p.m.

Submitted by:

Ms. S. Davis, President

Ms. Nettles, Secretary